

# AGENDA FOR MAY 16, 2007

A meeting of the Nevada County Transportation Commission will be held on Wednesday, May 16, 2007, at **8:30 a.m.** in the **Grass Valley City Council Chambers**, 125 East Main Street, Grass Valley, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

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The Commission welcomes you to its meetings, which are scheduled the third Wednesday of every other month. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Nevada County Transportation Commission (NCTC) office at least three days prior to the meeting.

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REGULAR MEETING: 8:30 a.m.

STANDING ORDERS: Call the Meeting to Order.

## PLEDGE OF ALLEGIANCE

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ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For items **not** on the agenda, please refer to Public Comment listed after Action Items. (Time limitations are explained in an attachment to this agenda.)

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INFORMATIONAL ITEMS: For discussion and possible action.

### 1. Financial Reports:

#### A. February 2007 and March 2007

- Local Transportation Funds.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.
- Regional Transportation Mitigation Fee Program Fund.

### 2. Correspondence:

- \* A. NCTC letter to Gregory Bickett - Informing Mr. Bickett of NCTC's decision regarding his request for a contract amendment and payment. 3/27/07, File 1030.3.2.2.3

- \* B. ERC Board of Directors - Agenda packet for April 2007. 4/5/07, File 420.

- \* C. Nevada County Economic Resource Council - April 2007 Newsletter. 4/30/07, File 420.
  - \* D. Letter from Thomas O'Flanagan and NCTC's response - Regarding placement of advanced warning lights for signals along Highway 49. 4/24/07, File 1200.4.
  - \* E. Letter from Brianna Stephensen and NCTC's response - Regarding making Highway 49 safer. 4/27/07, File 1200.4.
  - \* F. Letter to Senator Sam Aanestad signed by Chairman Beason - Request to keep resources going to the California Highway Patrol to insure that the increased enforcement efforts continue on SR 49. (Same letter sent to Assemblyman Rick Keene). 4/30/07, File 1200.4.
  - \* G. California Department of Finance - California population estimates with annual percent changes between January 1, 2006 and 2007. 5/1/07, File 1400.0.
  - \* Copies of these items are included in the agenda packet. Copies of correspondence not included in the agenda packet will be provided on request.
3. Executive Director's Report.
  4. Caltrans District 3 - Project Status Report: Winder Bajwa, Caltrans Project Manager for Nevada County.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, members of the Commission, a staff member, or an interested party requests that a specific item be removed.

5. NCTC Minutes: March 21, 2007.

Recommendation: Approve.

6. Revised Findings of Apportionment for 2007/08. The State Department of Finance has provided an updated population estimate for Nevada County. In accordance with State statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.

Recommendation: Approve Resolution 07-11 adopting the Revised Findings of Apportionment for FY 2007/08.

7. Town of Truckee Allocation Request for Deferred Revenue: Through the adoption of Resolution 2007-09, the Town of Truckee is requesting \$30,000 of Local Transportation Funds, identified as deferred revenue in the 2005/06 fiscal audit, be reallocated for transit operations and transit shelter improvements. The remaining amount of deferred revenue, \$66,254 will be returned to NCTC.

Recommendation: Approve Resolution 07-12.

8. Allocation Request from the City of Grass Valley: Through adoption of Resolution 07-17, Grass Valley is requesting an allocation of \$21,831 of Pedestrian and Bicycle Local Transportation Funds for the Alta Street sidewalk project.

Recommendation: Approve Resolution 07-13.

9. Request from the City of Grass Valley to Rescind RSTP Funds: Through the adoption of Resolution 07-19, Grass Valley is requesting NCTC to rescind the balance of \$14,917.32 of RSTP funds approved in NCTC's Resolution 05-44.

Recommendation: Approve Resolution 07-14.

10. Allocation Request from Nevada County for STA Funds: Through the adoption of Nevada County's Resolution 06-282 approving the Transit Services Division 2006/07 budget, the County of Nevada is requesting an allocation of \$280,219.00 from the State Transit Assistance Fund to fund capital purchases during the 2006/07 FY.

Recommendation: Approve Resolution 07-15.

11. Nevada County Allocation Request for STA Deferred Revenue: Through a resolution to be adopted at its May 22<sup>nd</sup> Board of Supervisors meeting, Nevada County is requesting \$48,330 of State Transit Assistance (STA) Funds, identified as deferred revenue in the 2005/06 fiscal audit, be reallocated to fund capital purchases during the 2006/07 FY.

Recommendation: Approve Resolution 07-16.

12. Allocation Request from Nevada County: Through a Resolution to be adopted at the May 22<sup>nd</sup> Board of Supervisors meeting, Nevada County is requesting an allocation of \$500,100 from its apportionment of Local Transportation Funds (LTF) for transit operations and loan repayment, and is requesting authorization to expend \$34,451 of LTF held in the Refurbishment and Replacement Fund account to help fund capital purchases during the 2006/07 FY.

Recommendation: Approve Resolution 07-17.

#### ACTION ITEMS:

13. 2006 Triennial Performance Audit of the Nevada County Transportation Commission and the Western and Eastern Nevada County Transit Operators and Telecare: See attached staff report. (Commissioner's, please bring your Triennial Performance Audits to the meeting).

Action Requested: Adopt Resolution 07-18.

14. Staff Compensation Survey: See attached staff report.

Action Requested: Adopt Resolution 07-19.

15. Annual Transit Needs Assessment: See attached staff report.

Action Requested: Review and approve the Nevada County Transit Needs Assessment 2006/07 FY and adopt Resolution 07-20.

16. 2007/08 Overall Work Program: See attached staff report.

Action Requested: Adopt Resolution 07-21.

17. Change to NCTC's Policies and Procedures Manual: See attached staff report.

Action Requested: Adopt Resolution 07-22.

18. Status Report: Regional Transportation Mitigation Fee Update: See attached report.

Action Requested: Authorize extension of consultant contracts.

19. Crestview Intersection/Interchange Project Study: See attached staff report.

Action Requested: Provide direction to staff.

\*CLOSED SESSION: Conference with legal counsel-threatened/anticipated litigation. Significant exposure to litigation pursuant to Government Code subdivision (b) of Section 54956.9. One case.

\*(The Nevada County Transportation Commission can discuss this item at any time during the meeting).

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Commission, provided that no action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING:

ADJOURNMENT OF MEETING:

This agenda was posted on or before May 11, 2007 at the Eric Rood Administrative Center, the Town of Truckee Administrative Center, and City Halls of Grass Valley and Nevada City.

For further information, please contact:

Nevada County Transportation Commission 101 Providence Mine Road, Suite 102 Nevada City, CA 95959 Phone: (530) 265-3202
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## PERSONS DESIRING TO ADDRESS THE COMMISSION

### PUBLIC COMMENT

#### AGENDA ITEMS:

The Commission may allow members of the public to address the Nevada County Transportation Commission on items appearing on the agenda, if the Commission determines that there is time available. In the interest of time, the Commission may limit the length of any such comment or input.

#### ITEMS NOT ON THE AGENDA:

Members of the public shall be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action shall be taken, unless otherwise authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures shall be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

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### PUBLIC HEARINGS

All members of the public shall be allowed to address the Commission as to any item which is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements shall be submitted to the Commission's Administrative Assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as, other special accommodations may be made upon request to the Administrative Assistant of the Commission 72 hours in advance of the NCTC meeting.

# NEVADA COUNTY TRANSPORTATION COMMISSION

## 2007 MEETING SCHEDULE

THIRD WEDNESDAY OF EVERY OTHER MONTH

\*All Meetings Start at 8:30 a.m. Unless Noted Otherwise

<b>JANUARY 17, 2007</b>	<b><u>Nevada City</u></b>
<b>MARCH 21, 2007</b>	<b><u>Nevada County</u></b>
<b>MAY 16, 2007</b>	<b><u>Grass Valley</u></b>
<b>JULY 18, 2007</b>	<b><u>Truckee</u> - *Meeting begins at 9:30 a.m.</b>
<b>SEPTEMBER 19, 2007</b>	<b><u>Nevada City</u></b>
<b>NOVEMBER 21, 2007</b>	<b><u>Nevada County</u></b>

*NCTC meetings are held at the following locations:*

Grass Valley City Hall  
City Council Chambers  
125 East Main Street  
Grass Valley

Nevada City City Hall  
City Council Chambers  
317 Broad Street  
Nevada City

Nevada County Eric Rood Center  
Board of Supervisors Chambers  
950 Maidu Avenue-1st Floor  
Nevada City

Truckee Town Hall  
Town Council Chambers  
10183 Truckee Airport Road  
Truckee

### **SPECIAL MEETINGS:**

February 14, 2007 – Proposed Modifications to the Dorsey Drive Interchange Project; 8:30 a.m. at Grass Valley City Council Chambers, 125 East Main Street, Grass Valley.

June 13, 2007 – Regional Transportation Mitigation Fee (RTMF) Update, with presentation from Darren Henderson of PB Americas, Inc.; 8:30 a.m. at Nevada County Board of Supervisors Chambers, 950 Maidu Avenue, Nevada City.

ADT	Average Daily Traffic
CAR	Concept Approval Report
CARB	California Air Resources Board
CCAA	California Clean Air Act
CEQA	California Environmental Quality Act
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation Air Quality
CMIA	Corridor Mobility Improvement Account
CSAC	California State Association of Counties
CT	Caltrans
CTC	California Transportation Commission
CTP	California Transportation Plan
CTSA	Consolidated Transportation Service Agency
DBE	Disadvantaged Business Enterprise
DOTS	Department of Transportation and Sanitation
EIR	Environmental Impact Report
ENRCCI	Engineering News Record Construction Cost Index
ENV	Environmental
EPA	Environmental Protection Agency
ERC	Economic Resource Council
FFY	Federal Fiscal Year
FHWA	Federal Highway Administration
FONSI	Finding Of No Significant Impact
FTA	Federal Transit Administration
GIS	Geographic Information Systems
IRRS	Interregional Road System
IIP	Interregional Improvement Program
ITIP	Interregional Transportation Improvement Program
ITMS	Intermodal Transportation Management System
ITS	Intelligent Transportation Systems
ITSP	Interregional Transportation Strategic Plan
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LOS	Level Of Service
LTF	Local Transportation Fund
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTC	Metropolitan Transportation Commission
NCBA	Nevada County Business Association
NCCA	Nevada County Contractors' Association
NCTC	Nevada County Transportation Commission
NEPA	National Environmental Policy Act
NHS	National Highway System
NSAQMD	Northern Sierra Air Quality Management District
O & D	Origin and Destination Study
OWP	Overall Work Program
PA/ED	Project Approval and Environmental Documentation
PCTPA	Placer County Transportation Planning Agency
PDT	Project Development Team
PPM	Planning, Programming, and Monitoring
PR	Project Report
PS&E	Plans, Specifications, and Estimates
PSR	Project Study Report
PUC	Public Utilities Commission
R/W	Right-of-Way
RAB	Roundabout
RCTF	Rural Counties Task Force
RDA	Redevelopment Agency

RFP	Request For Proposal
RIP	Regional Improvement Program
RPA	Rural Planning Assistance
RSTP	Regional Surface Transportation Program
RTIP	Regional Transportation Improvement Program
RTMF	Regional Transportation Mitigation Fee
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
RTTPC	Resort Triangle Transportation Planning Coalition
SACOG	Sacramento Area Counsel of Governments
SDA	Special Development Areas
SEDD	Sierra Economic Development District
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SIRS	Sons In Retirement
SNCC	South Nevada County Chamber
SOV	Single Occupant Vehicle
SSTAC	Social Services Technical Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TART	Tahoe Area Regional Transit
TDA	Transportation Development Act
TDM	Transportation Demand Management
TDP	Transit Development Plan
TE	Transportation Enhancement
TNT/TMA	Truckee-North Tahoe Transportation Management Association
TRPA	Tahoe Regional Planning Agency
TSC	Transit Services Commission
TSD	Transit Services Division
TSM	Transportation System Management
VMT	Vehicle Miles of Travel

Updated 12-12-06